



EMAMI FRANK ROSS LTD.

NOTICE OF EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that Extraordinary General Meeting of the members of Emami Frank Ross Limited will be held on Wednesday, 26th March, 2025 at 12.00 P.M (IST) through Video Conferencing("VC") /other Audio Visual means ("OAVM"). The Company will conduct the meeting from its Registered office i.e. 7, Jawaharlal Nehru Road, Kolkata- 700013, which shall be deemed to be venue of the meeting to transact the following item of business:

SPECIAL BUSINESS

ITEM NO. 1

APPROVAL FOR RECLASSIFICATION OF AUTHORISED SHARE CAPITAL AND CONSEQUENT AMENDMENT TO MEMORANDUM OF ASSOCIATION

To consider and if thought fit, to pass the following resolution with or without modification(s) as "Ordinary Resolution"

RESOLVED THAT pursuant to the provisions of Section 61 and Section 64 of the Companies Act, 2013 and rules made thereunder and any other applicable provisions, including any statutory modifications thereto or re-enactments thereof for the time being in force, the Authorised Share Capital of the Company be and is hereby reclassified:

From INR 5,80,00,000 (₹Five Crore Eighty Lakh) divided into 58,00,000 Equity Shares of ₹10 each and INR 6,20,00,000 (₹Six Crore Twenty Lakh) divided into 6,20,000 Non-Cumulative Redeemable Preference Shares of ₹100 each.

To INR 7,00,00,000 (₹Seven Crore only) divided into 70,00,000 Equity Shares of ₹10 each and INR 5,00,00,000 (₹Five Crore) divided into 5,00,000 Preference Shares of ₹100 each.

RESOLVED FURTHER THAT pursuant to the provisions of Section 13 of the Companies Act, 2013 and rules made thereunder and other applicable provision if any of the Companies Act, 2013, the existing clause of the Memorandum of Association of the Company be and is hereby altered by deleting the existing clause V and shall be substituted with new clause V as under:

"The Authorised Share Capital of the Company is ₹12,00,00,000 (Rupees Twelve Crores only) divided into 70,00,000 Equity shares of ₹ 10 each aggregating to ₹7,00,00,000 (Rupees Seven Crore only) and 5,00,000 Non-Cumulative Redeemable Preference Shares of ₹ 100 each aggregating to ₹ 5,00,00,000 (Rupees Five Crore only) with the power to increase or reduce the capital of the Company and divide the shares in the capital for the time being into several classes and attach thereto respectively such preferential, deferred, qualified or special rights, privileges, conditions as may be determined by or in accordance with the Articles of Association of the Company for the time being and to determined, vary, modify, amalgamate or abrogate any such rights, privileges or conditions in such manner as may be permitted by the Companies Act, 2013 or by the Articles of Association of the Company for the time being.

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Emami Frank Ross Ltd., 7, Jawaharlal Nehru Road, Kolkata - 700 013, Phone : 2228 6042 / 0066 / 0067

E-mail : info@frankrosspharmacy.com, Website : www.frankrosspharmacy.com

CIN No. U24232WB1919PLC003123



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RESOLVED FURTHER THAT Mr. Gautam Jatia, Managing Director and/or Mr. Anurag Jatia, Whole Time Director be and is hereby authorised to take all necessary steps to sign digitally or physically, execute, deliver, submit all documents, e-forms, papers and undertakings and to do all such acts, deeds and things as may be necessary to give effect to the above resolution."

ITEM NO. 2

APPROVAL TO INCREASE THE AUTHORISED SHARE CAPITAL OF THE COMPANY

To consider and if thought fit, to pass the following resolution with or without modification(s) as "Ordinary Resolution"

RESOLVED THAT pursuant to the provisions of Section 61(1)(a), 64 and all other applicable provisions, if any of the Companies Act, 2013(including any statutory modification (s) or re-enactment thereof for the time being in force) and the relevant rules framed thereunder, the Authorised Share Capital of the Company be increased from ₹7,00,00,000 divided into 70,00,000 equity shares of ₹10 each and ₹5,00,00,000 divided into 5,00,000 Non-Cumulative Redeemable Preference Shares of ₹ 100 each to ₹ 52,00,00,000 (Rupees Fifty Two Crore) by creation of additional 4,00,00,000 equity shares of ₹ 10 each.

RESOLVED FURTHER THAT pursuant to the provisions of Section 13 of the Companies Act, 2013(including any amendment thereto or re-enactment thereof), the existing Clause V(a) of the Memorandum of Association of the Company is substituted with the following:

The Authorised Share Capital of the Company is ₹ 52,00,00,000 (Rupees Fifty Two Crore only) divided into 70,00,000 equity shares of ₹10 each aggregating to ₹7,00,00,000 (Rupees Seven Crore only), 4,00,00,000 equity shares of ₹10 each aggregating to ₹40,00,00,000 (Rupees Forty Crore only) and 5,00,000 Non-Cumulative Redeemable Preference Shares of ₹ 100 each aggregating to ₹ 5,00,00,000 (Rupees Five Crore only) with the power to increase or reduce the capital of the Company and divide the shares in the capital for the time being into several classes and attach thereto respectively such preferential, deferred, qualified or special rights, privileges, conditions as may be determined by or in accordance with the Articles of Association of the Company for the time being and to determined, vary, modify, amalgamate or abrogate any such rights, privileges or conditions in such manner as may be permitted by the Companies Act, 2013 or by the Articles of Association of the Company for the time being.

By order of the Board

Date: 12/02/2025

For Emami Frank Ross Limited

SD/-

Place:Kolkata

Managing Director & CEO

DIN: 00604926

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NOTES:

1. In accordance with the MCA Circulars, provisions of the Companies Act, 2013("the Act"), the EGM of the Company is being held through VC/OAVM. The deemed venue for the EGM shall be the Registered Office of the Company.
2. Pursuant to the provisions of the Companies Act, 2013, a shareholder entitled to attend and vote at the EGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Shareholder of the Company. Since the MCA Circular permits the holding of EGM through Video conferencing, the requirement of physical attendance of Shareholders has been dispensed with. Accordingly, in terms of the MCA Circulars, the facility for the appointment of proxies by the Shareholders will not be available for this EGM and hence the Proxy form, Attendance Slip and Route map of EGM are not annexed to this notice.
3. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 setting out material facts relating to Special Business are annexed herewith.
4. The attendance of the Members attending the EGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.
5. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and MCA Circulars, the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the EGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the EGM will be provided by CDSL.
6. The attendance of the Members attending the EGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.
7. Body Corporates can be represented at the meeting by such person(s) as authorised by the Body Corporates. The Certified true copy of the Board resolution as required under Section 113 of the Companies Act, 2013 authorising such person to attend the meeting should be sent at the email id: priyanka@frankrosspharmacy.com prior to the meeting.
8. The Board of Directors of the Company has appointed Mr. Sandip Kumar Kejriwal, Practicing Company Secretary as Scrutinizer for conducting the Remote E-voting process and Poll during an extraordinary general meeting in a fair and transparent manner.
9. The cut -off date for the purpose of e-voting is 19th March, 2025. Members whose names are appearing on the Register of members as on 19th March, 2025 are entitled to vote through e-voting.
10. The e-voting facility will start from 22nd March, 2025 (Saturday) and will end on 25th March, 2025 (Tuesday).

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THE INTRUCTIONS OF SHAREHOLDERS FOR E-VOTING AND JOINING VIRTUAL MEETINGS ARE AS UNDER:

Step 1 : Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

Step 2 : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

The voting period begins on 22nd March, 2025 (Saturday) and ends on 25th March, 2025 (Tuesday).

- (i) During this period Shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their votes without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

Step 1 : Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

- (iv) Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for e-Voting and joining virtual meetings for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

Type of shareholders	Login Method

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<p>Individual Shareholders holding securities in Demat mode with CDSL Depository</p>	<ol style="list-style-type: none"> 1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login to Easi / Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab. 2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3) If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
<p>Individual Shareholders holding securities in demat mode with NSDL Depository</p>	<ol style="list-style-type: none"> 1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 2) If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS

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	<p>"Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</p> <p>3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p>
Individual Shareholders (holding securities in demat mode) login through their Depository Participants (DP)	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p>

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at

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evoting@nsdl.co.in or call at toll free no.: 022-4886 7000 and 022-2499 7000.

Step 2 : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

(v) Login method for e-Voting and joining virtual meetings for **Physical shareholders and shareholders other than individual holding in Demat form.**

- 1) The shareholders should log on to the e-voting website www.evotingindia.com.
- 2) Click on "Shareholders" module.
- 3) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

	For Physical shareholders and other than individual shareholders holding shares in Demat.
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend Bank Details OR Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"> If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.

(vi) After entering these details appropriately, click on "SUBMIT" tab.

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- (vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xv) If a demat account holder has forgotten the login password, then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
- (xvii) **Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.**

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- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
- It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required mandatory to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; priyanka@frankrosspharmacy.com or info@frankrosspharmacy.com (designated email address by company) , if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE EGM THROUGH VC/OAVM & E-VOTING DURING MEETING ARE AS UNDER:

1. The procedure for attending meeting & e-Voting on the day of the EGM is same as the instructions mentioned above for e-voting.
2. The link for VC/OAVM to attend meeting will be available where the EVSN of Company will be displayed after successful login as per the instructions mentioned above for e-voting.
3. Shareholders who have voted through Remote e-Voting will be eligible to attend the meeting. However, they will not be eligible to vote at the EGM.
4. Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
5. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.

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6. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
7. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance atleast **7 days prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at (company email id). The shareholders who do not wish to speak during the EGM but have queries may send their queries in advance **3 days prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at info@frankrosspharmacy.com . These queries will be replied to by the company suitably by email.
8. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.
9. Only those shareholders, who are present in the EGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the EGM.
10. If any Votes are cast by the shareholders through the e-voting available during the EGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders may be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAILS/MOBILE NOS. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to **Company/RTA email id**.
2. For Demat shareholders -, Please update your email id & mobile no. with your respective Depository Participant (DP)
3. For Individual Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding attending EGM & e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911

All grievances connected with the facility for voting by electronic means may be addressed to Mr.Rakesh Dalvi, Sr. Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call toll free no. 1800 21 09911

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EXPLANATORY STATEMENT UNDER SECTION 102(1) OF THE COMPANIES ACT, 2013

ITEM NO-1

The present Authorised Share Capital of the Company is INR 5,80,00,000 (₹Five Crore Eighty Lakh) divided into 58,00,000 Equity Shares of ₹10 each and INR 6,20,00,000 (₹Six Crore Twenty Lakh) divided into 6,20,000 Non-Cumulative Redeemable Preference Shares of ₹100 each. The Company proposes to reclassify the Authorised Share Capital of the Company as INR 7,00,00,000 (₹Seven Crore only) divided into 70,00,000 Equity Shares of ₹10 each and INR 5,00,00,000 (₹Five Crore) divided into 5,00,000 Preference Shares of ₹100 each.

The Company is planning to raise funds by induction of fresh Equity Share Capital of the Company.

So, it has proposed to reclassify the Authorised Share Capital of the Company.

None of the Directors of your Company are interested or concerned in the proposed resolution.

Accordingly, your directors recommend the above resolutions for your approval.

ITEM NO-2

The existing Authorised Share Capital of the Company is ₹12,00,00,000 divided into 70,00,000 equity shares of ₹10 each aggregating to ₹7,00,00,000 (Rupees Seven Crore) and 5,00,000 Non-Cumulative Redeemable Preference Shares of ₹100 each aggregating to ₹5,00,00,000 (Rupees Five Crore).

The Company is proposing to issue equity shares as per Companies Act, 2013. It is therefore proposed that the authorized share capital of the Company be increased from 7,00,00,000 (Rupees 7 crore) divided into 70,00,000 equity shares of ₹10 each and ₹500,00,000 divided into 5,00,000 Non-Cumulative Redeemable Preference Shares of ₹100 each to ₹ 52,00,00,000 (Rupees Fifty Two Crore) by creation of additional 4,00,00,000 equity shares of ₹10 each.

As per the provision of Section 61 of the Companies Act, 2013, the said increase of Authorised Share Capital require approval of the Members of the Company and accordingly Clause V of the Memorandum of Association of the Company is proposed to be altered.

None of the Directors of your Company are interested or concerned in the proposed resolution.

Accordingly, your directors recommend the above resolutions for your approval.

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